NORTHGATE SCHOOL DISTRICT
BOARD MEETING AGENDA
Monday, May 15, 2017 - 7:30 p.m.

I. EXECUTIVE SESSION – 7:00 p.m. (personnel & legal)

II. WELCOME, ROLL CALL AND PLEDGE TO THE FLAG


IV. SPECIAL RECOGNITION – Mr. Paladin

Special recognition is given to Kathleen King as Student Council Representative to the Board and to Jean Lynch as Beattie Student Representative to the Board.

V. STUDENT COUNCIL REPORT – Kathleen King

VI. BEATTIE STUDENT REPRESENTATIVE REPORT – Jean Lynch

VII. SUPERINTENDENT’S REPORT – Dr. Johns

Reading and Mentoring Program
Volunteer Recognition
Partnerships Update

VIII. VISITORS’ COMMENTARY (Visitors: Please state your name and address; please limit your remarks to five minutes or less. Please summarize your comments during this Visitors’ Commentary time. Once the Board begins the “Items for Action” part of the Agenda, only comments sought by the Board will be recognized.)

IX. TREASURER’S REPORT – April 2017- Addendum I – Mr. O’Keefe

Motion
ITEMS FOR ACTIONS

A. FINANCE COMMITTEE

1. Bill List and Tax Refunds – Mr. O’Keefe
   Motion
   It is recommended the Board ratify the April 2017 Bill List found in
   Addendum II and approve the Tax Refunds found in Addendum III.

2. Depositories
   Motion
   Section 621 of the Pennsylvania School Code requires, during the
   month of May, the Board of School Directors designate depositories for
   the forthcoming school year. It is recommended the Board of School
   Directors designate the following multiple depositories for the fiscal year
   July 1, 2017 through June 30, 2018.
   PNC
   Citizens
   PA School District Liquid Asset Fund (PSDLAF)
   PA Treasurer’s Investment Program for Local Governments
   PA Local Government Investment Trust (PLGIT)

3. Per Capita
   Motion
   It is recommended the Board authorize the issuance and collection of
   the $5.00 per capita tax for the 2017-18 fiscal year as provided for
   under the School Code, its Supplementals and Amendments, and also
   a $5.00 per capita tax under Act 511, for a total of $10.00.

4. Appointment of Real Estate Tax Collectors
   Motion
   It is recommended that the Board appoint Mr. Ed Klicker and Mr. Joe
   Nolan for the direct collection of real estate taxes for Avalon Borough
   and Bellevue Borough, respectively.

5. Surety Bonds - Mr. Johnston
   Motion
   It is recommended the Board approve renewal of the following bonds:
   - School Board Secretary’s Bond, 7/1/17 – 6/30/18 - $100
   - Treasurer’s Bond, 7/1/17 - 6/30/18, $100
   - Activities Account Coordinator’s Bond, 8/16/17 - 8/15/18, $100
6. **Board of School Directors Treasurer**

Motion

Section 404 of the Pennsylvania School Code requires that the Board elect a Treasurer for the period of one (1) year. It is recommended the Board nominate and elect a Treasurer for the 2017-18 school year (July 1, 2017 to June 30, 2018). Arrangements for securing the necessary bond for the Treasurer will be made by the Administration.

7. **Proposed Final General Fund Budget** - Mrs. Saylor

Motion

It is recommended that the Board approve the Proposed Final General Fund Budget for the 2017-2018 fiscal year in the amount of $22,643,012 and place the budget on public display. The millage rate, for Proposed Final Budget purposes only, is set tentatively at 24.7867 mils. The Board will continue to review the Budget Plan in preparation for the final adoption of the budget scheduled for Monday, June 19, 2017, at 7:30 p.m. in the Northgate School District Administrative Center Boardroom. The Proposed Final Budget will be available for public inspection in the Administrative Center and each of the school building offices from 8:30 AM to 3:30 PM Monday through Friday beginning Friday, May 19, 2017. The budget will also be available on the district website under the Administration section.

8. **Budget Transfer**

Motion

It is recommended the Board approve a budget transfer from 326401 (Football Equipment Reconditioning) to 326601 (Football Equipment) in the amount of $500.

B. **BUILDINGS AND GROUNDS COMMITTEE**

1. **HVAC** – Mrs. Jackson

Motion

It is recommended that the Board approve an agreement with Gunning, Inc. for HVAC maintenance services at a cost of $39,670. The agreement will commence on July 1, 2017 and terminate on June 30, 2018.
C. STUDENT AFFAIRS COMMITTEE

1. Non-Athletic Supplementals – Dr. Smithey

   It is recommended the Board approve the following non-athletic supplemental contracts for the 2017-18 school year as stated below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jessica Haberman</td>
<td>Band Director</td>
<td>$5,500</td>
</tr>
<tr>
<td>Amanda Huddart</td>
<td>Band Front Sponsor</td>
<td>$2,500</td>
</tr>
</tbody>
</table>

2. ASSET

   It is recommended the Board authorize the District to enter into an agreement with ASSET, Inc. for K – 8 science.

3. Spanish Trip – Mrs. McWilliams

   It is recommended the Board approve the request for students and Mr. Michael Bichko, Spanish Teacher, to be excused from school to attend a trip to Panama in the spring of 2019 (tentative dates April 18 – 27, 2019). This trip is at no cost to the District and is a non-school sponsored event.

4. CNC Router – Mrs. Robinson

   It is recommended the Board approve the purchase of a CNC Router for the Technology Education Department at a cost of approximately $21,000.

D. ATHLETIC COMMITTEE

1. Athletic Supplementals – Mrs. McWilliams

   It is recommended the Board approve the following athletic supplemental contracts for the fall of the 2017-18 school year as stated below:

<table>
<thead>
<tr>
<th>FALL</th>
<th>Position</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Todd Goble</td>
<td>Head Golf Coach</td>
<td>$4,000</td>
</tr>
<tr>
<td>T.J. Wiley</td>
<td>Head Football Coach</td>
<td>$7,000</td>
</tr>
<tr>
<td>John Wiley</td>
<td>1st Asst. Football Coach</td>
<td>$4,500</td>
</tr>
</tbody>
</table>
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Hank Marziale  Asst. Football Coach  $4,000
Don Thomas  Asst. Football Coach  $3,000
Frank J. Camello /  Asst. Football Coach  $1,500 / George Frisch  (This is a shared position)  $1,500
Frank E. Camello  Asst. Football Coach  $3,000
To Be Named  Head Volleyball Coach  $4,000
Chad Kolarik  1st Asst. Volleyball Coach  $2,500
Frank Nesko  Head Cross Country Coach  $4,000
Brian Veshio  1st Asst. Cross Country Coach  $2,500
Tom Ewing  M.S. Girls' Basketball Coach  $3,500
Anthony Barron  Asst. Girls' Basketball Coach  $3,500
Victoria DiDomenico  Varsity Cheerleading  $2,000
Nicole Smith  M.S. Cheerleading  $1,500
Brandon Hogle  Weightlifting Sponsor  $1,000

E.  POLICY COMMITTEE

1. Policies – Mr. O’Keefe  

a. 1st Reading

It is recommended the Board approve the first reading of the following policy:

Revised 204 - Attendance

b. 2nd & Final Reading

It is recommended the Board approve the second and final reading of the following policies:

Revised 203 – Immunizations & Communicable Diseases
New 209.2 – Diabetes Management
Revised 237 – Electronic Devices
Revised 246 – School Wellness
F. A.W. BEATTIE CAREER CENTER – Mr. O'Keefe / Mrs. Saylor

1. Beattie Budget

   Motion

   It is recommended the Board approve A.W. Beattie Career Center 2017-18 Budget in the amount of $9,160,985.

G. FOOD SERVICE COMMITTEE – Dr. Makatura/Dr. Smithey

1. Food Service Contract

   Motion

   It is recommended that the Board renew its agreement with Sodexo Management, Inc. for one year starting July 1, 2017. The agreement may be renewed by mutual agreement of both parties for up to four additional one-year periods beyond the initial year of the agreement.

H. TRANSPORTATION COMMITTEE – Mr. Johnston

1. Transportation Agreement

   Motion

   It is recommended the Board approve a transportation contract extension with W.L. Roenigk, Inc. for a period of five years from August 1, 2017 to July 31, 2022 as stated in the Student Transportation Proposal, contingent upon final review of agreement by the School District Solicitor. The Contractor’s rate shall be increased from the previous year by 2% per daily run, charter and rentals beginning with the 2017-18 school year, and each year thereafter of the contract. In addition, the price per day of each daily run and charter shall be adjusted based upon the price of fuel (gasoline and diesel) on the first day of this agreement. Fuel and gas prices will be documented by OPIS. (See Addendum IV.)
I. ADMINISTRATION – Dr. Johns

1. Memorandum of Understanding with the Police

   It is recommended the Board approve the Memorandum of Understanding (MOU) between and among the Avalon Police Department, the Bellevue Police Department and the Northgate School District.

2. AIU Lunch

   It is recommended the Board approve a Contract to Purchase Meals from Schools, between the AIU and the District in conjunction with the Lease Agreements for Head Start and Pre-K Classrooms with the AIU, pending review of contract by the Solicitor.

3. School Board Secretary

   Section 404 of the Pennsylvania School Code requires that the School Directors shall elect a secretary every four (4) years for a four (4)-year term. The election is to be held in May with the term beginning the first day of July. It is recommended the Board elect to continue the services of Laureen Dowd as Secretary for the Board of School Directors for a term commencing July 1, 2017 until June 30, 2021. Appropriate arrangements for bond will be made.

4. Calendar Changes

   a. Staff & Seniors Day Change

      It is recommended the Board approve the following change in the 2017-18 school calendar: To change March 29, 2018 from a staff and seniors only day to a no school day for staff and all students.

   b. In-Service Change

      It is recommended the Board approve the following change in the 2017-18 calendar for staff to have evening in-service/conferences on Tuesday, March 27, 2018, and Wednesday, March 28, 2018, in lieu of in-service conference day on Thursday, March 29, 2018.
5. Childrens Institute Agreement  

It is recommended the Board approve a services agreement with The Children's Institute to provide Extended School Year services at a cost of $3,600 per student, pending review of agreement by Solicitor.

6. Summer Hours  

It is recommended the Board approve summer hours for the District. Operating hours will be from 8:00 a.m. to 2:00 p.m. during the weeks of June 19 to August 4, 2017.

XI. ITEMS FOR INFORMATION

A. SOLICITOR – Ms. Andrews

B. LEGISLATIVE COMMITTEE - Mr. O'Keefe

C. A.W. BEATTIE CAREER CENTER REPORT - Mr. O'Keefe / Mrs. Saylor

D. FINE ARTS REPORT – Mrs. Saylor

E. COMMUNICATION/PR REPORT – Mrs. Robinson

F. CHAMBER OF COMMERCE REPORT – Mrs. Jackson

G. INTERGOVERNMENTAL COMMITTEE REPORT – Mrs. Jackson / Mrs. Saylor/ Mr. Paladin

XII. OLD BUSINESS / NEW BUSINESS
### XIII. DATES TO REMEMBER

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, May 16, 2017</td>
<td>1:35 p.m.</td>
<td>Avalon Elementary</td>
<td>Elem. Spring Concert</td>
</tr>
<tr>
<td>Tuesday, May 16, 2017</td>
<td>5:00 p.m.</td>
<td>Avalon Elementary</td>
<td>Elem. Spring Art Show</td>
</tr>
<tr>
<td>Wed., May 17, 2017</td>
<td>5:00 p.m.</td>
<td>Bellevue Elementary</td>
<td>Elem. Spring Art Show</td>
</tr>
<tr>
<td>Wed., May 17, 2017</td>
<td>7:00 p.m.</td>
<td>Bellevue Elementary</td>
<td>Elem. Spring Concert</td>
</tr>
<tr>
<td>Friday, May 19, 2017</td>
<td>7:30 p.m.</td>
<td>High School</td>
<td>Dillioit Memorial Dedication</td>
</tr>
<tr>
<td>Monday, May 22, 2017</td>
<td>6:00 p.m.</td>
<td>High School</td>
<td>National Honor Society Banquet</td>
</tr>
<tr>
<td>Friday, May 26, 2017</td>
<td>No School</td>
<td></td>
<td>----------</td>
</tr>
<tr>
<td>Saturday, May 27, 2017</td>
<td></td>
<td>Kennywood</td>
<td>School Picnic</td>
</tr>
<tr>
<td>Monday, May 29, 2017</td>
<td>No School</td>
<td></td>
<td>Memorial Day</td>
</tr>
<tr>
<td>Sunday, June 4, 2017</td>
<td>2:00 p.m.</td>
<td></td>
<td>Baccalaureate</td>
</tr>
<tr>
<td>Monday, June 5, 2017</td>
<td>7:30 p.m.</td>
<td>H.S. Auditorium</td>
<td>H.S. Commencement</td>
</tr>
<tr>
<td>Wed., June 7, 2017</td>
<td></td>
<td></td>
<td>Last Day for Students</td>
</tr>
<tr>
<td>Wed., June 7, 2017</td>
<td>4:30 p.m.</td>
<td>H.S. Principal's Office</td>
<td>Athletic Committee Mtg.</td>
</tr>
</tbody>
</table>
NORTHGATE SCHOOL DISTRICT
BOARD MEETING AGENDA
Monday, May 15, 2017 - 7:30 p.m.

Monday, June 12, 2017
7:30 p.m.
Adm. Ctr. Boardroom
Committee of the Whole Mtg.

COMMITTEE MEETINGS
Student Affairs Comm.
6:30 p.m.
Adm. Ctr. Boardroom
Finance Committee
6:30 p.m.
Adm. Ctr. Mailroom

Monday, June 19, 2017
7:30 p.m.
Adm. Ctr. Boardroom
Regular Board Meeting

XIV. ADJOURNMENT
Purpose

The Board recognizes that attendance is an important factor in educational success, and supports a comprehensive approach to identify and address attendance issues.\[1\]

Authority

Attendance shall be required of all students during the days and hours that school is in session, except that authorized district staff may excuse a student for temporary absences upon receipt of satisfactory evidence of mental, physical, or other urgent reasons that may reasonably cause the student's absence.\[2\][3][4][5][6][7]

The Board shall establish and enforce attendance requirements, in accordance with applicable laws and regulations, and Board policy.

Definitions

Compulsory school age shall mean the period of a child's life from the time the child's parents/guardians elect to have the child enter school, and which shall be no later than eight (8) years of age until the child reaches seventeen (17) years of age. The term does not include a child who holds a certificate of graduation from a regularly accredited, licensed, registered or approved high school.\[8\][9]

Habitually truant shall mean six (6) or more school days of unexcused absences during the current school year by a child subject to compulsory school attendance.\[9\]

Truant shall mean having incurred three (3) or more school days of unexcused absences during the current school year by a child subject to compulsory school attendance.\[9\]

Person in parental relation shall mean a:\[9\]

1. Custodial biological or adoptive parent.

2. Noncustodial biological or adoptive parent.

3. Guardian of the person of a child.

4. Person with whom a child lives and who is acting in a parental role of a child.
This definition shall not include any county agency or person acting as an agent of the county agency in the jurisdiction of a dependent child as defined by law.\[10\]

School-based or community-based attendance improvement program shall mean a program designed to improve school attendance by seeking to identify and address the underlying reasons for a child’s absences. The term may include an educational assignment in an alternative education program, provided the program does not include a program for disruptive youth established pursuant to Article XIX-C of the Pennsylvania Public School Code.\[9\]

**Delegation of Responsibility**

The Superintendent or designee shall annually notify students, parents/guardians, staff and local Magisterial District Judges about the district’s attendance policy by publishing such policy in student handbooks, newsletters, district website and other efficient communication methods.\[1][11\]

The Superintendent or designee, in coordination with the building principal, shall be responsible for the implementation and enforcement of this policy.

The Superintendent or designee shall follow published district attendance policy guidelines for the attendance of students which:

1. Govern the maintenance of attendance records in accordance with law.\[12][13\]
2. Detail the process for submission of requests and excuses for student absences.
3. Detail the process for written notices, School Attendance Improvement Conferences, School Attendance Improvement Plans, and referrals to a school-based or community-based attendance improvement program, the local children and youth agency, or the appropriate judge.
4. Ensure that students legally absent have an opportunity to make up work.

**Guidelines**

**Compulsory School Attendance Requirements**

All students of compulsory school age who reside in the district shall be subject to the compulsory school attendance requirements.\[5\]

A student shall be considered in attendance if present at any place where school is in session by authority of the Board; the student is receiving approved tutorial instruction, or health or therapeutic services; the student is engaged in an approved and properly supervised independent study, work-study or career education program; or the student is receiving approved homebound instruction.\[2][5][14][15][16][17][18][19\]

The following students shall be excused from the requirements of attendance at district schools, upon request and with the required approval:

1. On certification by a physician or submission of other satisfactory evidence and on approval of the Department of Education, children who are unable to attend school or apply themselves to study for mental, physical or other reasons that preclude regular attendance.\[6][7][20\]
2. Students enrolled in nonpublic or private schools in which the subjects and activities prescribed by law are taught.\[5][21\]
3. Students attending college who are also enrolled part-time in district schools.\[22\]
4. Students attending a home education program or private tutoring in accordance with law.\[5][17][23][24][25][26\]

https://www.boarddocs.com/pnrsf/Board.nsf/Private?open&login#
5. Students fifteen (15) or sixteen (16) years of age whose enrollment in private trade or business schools has been approved.[5]

6. Students fifteen (15) years of age, and fourteen (14) years of age who have completed the highest elementary grade, engaged in farm work or private domestic service under duly issued permits.[7]

7. Students sixteen (16) years of age regularly employed during the school session and holding a lawfully issued employment certificate.[7][15]

**Excused/Lawful Absence**

For purposes of this policy, the following conditions or situations constitute reasonable cause for absence from school:

1. Illness, including if a student is dismissed by designated district staff during school hours for health-related reasons.[3][6]

2. Obtaining professional health care or therapy service rendered by a licensed practitioner of the healing arts in any state, commonwealth or territory.[6]

3. Quarantine.

4. Family emergency.

5. Recovery from accident.

6. Required court attendance.

7. Death in family.

8. Participation in a project sponsored by a statewide or countywide 4-H, FFA or combined 4-H and FFA group, upon prior written request.[1][6]

9. Observance of a religious holiday observed by bona fide religious group, upon prior written parental request.[27]

10. Nonschool-sponsored educational tours or trips, if the following conditions are met:[6][28]

   a. The parent/guardian submits a written request for excusal prior to the absence.

   b. The student's participation has been approved by the Superintendent or designee.

   c. The adult directing and supervising the tour or trip is acceptable to the parents/guardians and the Superintendent.

11. College or postsecondary institution visit, with prior approval.

12. Other urgent reasons. Urgent reasons shall be strictly construed and do not permit irregular attendance.[3][6]

**Temporary Excusals -**

The following students may be temporarily excused from the requirements of attendance at district schools:

1. Students receiving tutorial instruction in a field not offered in the district's curricula from a properly qualified tutor approved by the Superintendent, when the excusal does not interfere
with the student's regular program of studies.\[5][14][17]

2. **Students** participating in a religious instruction program, if the following conditions are met:\[27][29]
   
   a. The parent/guardian submits a written request for excusal. The request shall identify and describe the instruction, and the dates and hours of instruction.

   b. The student shall not miss more than thirty-six (36) hours per school year in order to attend classes for religious instruction.

   c. Following each absence, the parent/guardian shall submit a statement attesting that the student attended the instruction, and the dates and hours of attendance.

3. School-age children unable to attend school upon recommendation of the school physician and a psychiatrist or school psychologist, or both, and with approval of the Secretary of Education.\[20]

**Parental Notice of Absence** -

Absences shall be treated as unlawful until the district receives a written excuse explaining the absence, to be submitted within three (3) days of the absence.

A maximum of ten (10) days of cumulative lawful absences verified by parental notification shall be permitted during a school year. All absences beyond ten (10) cumulative days shall require an excuse from a licensed practitioner of the healing arts.

**Unexcused/Unlawful Absence**

For purposes of this policy, absences which do not meet the criteria indicated above shall be considered an unexcused/unlawful absence.

An out-of-school suspension may not be considered an unexcused absence.\[9]

**Parental Notification** -

District staff shall provide notice to the person in parental relation upon each incident of unexcused absence.

**Enforcement of Compulsory Attendance Requirements**

**Student is Truant** -

When a student has been absent for three (3) days during the current school year without a lawful excuse, district staff shall provide notice to the person in parental relation who resides in the same household as the student within ten (10) school days of the student's third unexcused absence.\[30]

The notice shall: \[30]

1. Be in the mode and language of communication preferred by the person in parental relation;

2. Include a description of the consequences if the student becomes habitually truant; and

3. When transmitted to a person who is not the biological or adoptive parent, also be provided to the child's biological or adoptive parent, if the parent's mailing address is on file with the school and the parent is not precluded from receiving the information by court order.
The notice may include the offer of a School Attendance Improvement Conference. [30]

If the student incurs additional unexcused absences after issuance of the notice and a School Attendance Improvement Conference was not previously held, district staff shall offer a School Attendance Improvement Conference. [30]

**School Attendance Improvement Conference -**

District staff shall notify the person in parental relation in writing and by telephone of the date and time of the School Attendance Improvement Conference. [30]

The purpose of the School Attendance Improvement Conference is to examine the student’s absences and reasons for the absences in an effort to improve attendance with or without additional services. [9]

The following individuals shall be invited to the School Attendance Improvement Conference: [9]

1. The student.
2. The student’s person in parental relation.
3. Other individuals identified by the person in parental relation who may be a resource.
4. Appropriate school personnel.
5. Recommended service providers.

Neither the student nor the person in parental relation shall be required to participate, and the School Attendance Improvement Conference shall occur even if the person in parental relation declines to participate or fails to attend the scheduled conference. [30]

The outcome of the School Attendance Improvement Conference shall be documented in a written School Attendance Improvement Plan. The Plan shall be retained in the student’s file. A copy of the Plan shall be provided to the person in parental relation, the student and appropriate district staff. [30]

The district may not take further legal action to address unexcused absences until after the date of the scheduled School Attendance Improvement Conference has passed. [30]

**Student is Habitually Truant -**

When a student under fifteen (15) years of age is habitually truant, district staff: [31]

1. Shall refer the student to:
   a. A school-based or community-based attendance improvement program; or
   b. The local children and youth agency.

2. May file a citation in the office of the appropriate judge against the person in parental relation who resides in the same household as the student. [31]

When a student fifteen (15) years of age or older is habitually truant, district staff shall: [31]

1. Refer the student to a school-based or community-based attendance improvement program; or

2. File a citation in the office of the appropriate judge against the student or the person in parental relation who resides in the same household as the student.
District staff may refer a student who is fifteen (15) years of age or older to the local children and youth agency, if the student continues to incur additional unexcused absences after being referred to a school-based or community-based attendance improvement program, or if the student refuses to participate in such program.[31]

Regardless of age, when district staff refer a habitually truant student to the local children and youth agency or file a citation with the appropriate judge, district staff shall provide verification that the school held a School Attendance Improvement Conference.[31]

Filing a Citation -

A citation shall be filed in the office of the appropriate judge whose jurisdiction includes the school in which the student is or should be enrolled.[32]

Additional citations for subsequent violations of the compulsory school attendance requirements may only be filed against a student or person in parental relation in accordance with the specific provisions of the law.[32]

Special Needs and Accommodations

If a truant or habitually truant student may qualify as a student with a disability, and require special education services or accommodations, the Director of Special Education shall be notified and shall take action to address the student’s needs in accordance with applicable law, regulations and Board policy.[33][34][35][36]

For students with disabilities who are truant or habitually truant, the appropriate team shall be notified and shall address the student’s needs in accordance with applicable law, regulations and Board policy.[33][34][36]

Discipline

The district shall not expel or impose out-of-school suspension, disciplinary reassignment or transfer for truant behavior.[30]

PSBA Revision 4/17 © PSBA 2017
1. 22 PA Code 11.41
2. 22 PA Code 11.23
3. 22 PA Code 11.25
4. 22 PA Code 12.1
5. 24 P.S. 1327
6. 24 P.S. 1329
7. 24 P.S. 1330
8. 22 PA Code 11.13
9. 24 P.S. 1326
10. 42 Pa. C.S.A. 6302
11. 24 P.S. 510.2
12. 24 P.S. 1332
13. 24 P.S. 1339
14. 22 PA Code 11.22
15. 22 PA Code 11.28
16. Pol. 115
17. Pol. 116
18. Pol. 117
19. Pol. 118
20. 22 PA Code 11.34
21. 22 PA Code 11.32
22. 22 PA Code 11.5
23. 22 PA Code 11.31
24. 22 PA Code 11.31a
25. 24 P.S. 1327.1
26. Pol. 137
27. 22 PA Code 11.21
28. 22 PA Code 11.26
29. 24 P.S. 1546
30. 24 P.S. 1333
31. 24 P.S. 1333.1
32. 24 P.S. 1333.2
33. Pol. 103.1
34. Pol. 113
35. Pol. 113.3
36. Pol. 114
22 PA Code 11.8
22 PA Code 11.24
Book: Policy Manual
Section: 200 Pupils
Title: Immunizations and Communicable Diseases
Number: 203 Vol II 2017
Status: Second and Final Reading
Adopted: September 15, 2008
Last Revised: June 18, 2012

Authority
In order to safeguard the school community from the spread of certain communicable diseases, the Board requires that established policy be followed by students, parents/guardians and district staff.[1] [2]

Definitions
Certificate of Immunization - the official form furnished by the Pennsylvania Department of Health. The certificate is filled out by the parent/guardian or health care provider and signed by the health care provider, public health official or school nurse or a designee. The certificate is given to the school as proof of full immunization. The school maintains the certificate as the official school immunization record or stores the details of the record in a computer database.[3]

Medical Certificate - the official form furnished by the Pennsylvania Department of Health setting out the immunization plan for a student who is not fully immunized, filled out and signed by a physician, certified registered nurse practitioner or physician assistant, or by a public health official when the immunization is provided by the Department of Health or a local health department, and given to a school as proof that the student is scheduled to complete the required immunizations.[3]

Guidelines
Immunization
All students shall be immunized against specific diseases in accordance with state law and regulations, unless specifically exempt for religious or medical reasons.[1][2][4]

A certificate of immunization shall be maintained as part of the health record for each student, as required by the Pennsylvania Department of Health.[5]

A student shall be exempt from immunization requirements whose parent/guardian objects in writing to such immunization on religious grounds or whose physician certifies that the student's physical condition contraindicates immunization.[1][4][6][7]

A student who has not been immunized in accordance with state regulations shall not be admitted to or permitted to attend district schools, unless exempted for medical or religious reasons, or
provisionally admitted by the Superintendent or designee after beginning a multiple dose vaccine series and submitting proof of immunization or a medical certificate on or before the fifth school day of attendance.[1][4][5][6][7]

Homeless students who have not been immunized or are unable to provide immunization records due to being homeless shall be admitted in accordance with the provisions of applicable law and regulations.[5][8][9]

Foster care students and students transferring into a school within the Commonwealth shall be admitted in accordance with law and regulations, and shall have thirty (30) days to provide proof of immunization, a medical certificate detailing the plan to complete a multiple dose vaccine series or to satisfy the requirements for an exemption.[5][10]

Monitoring of immunization requirements shall be the responsibility of the Superintendent or designee and the school nurse. [1]

Students attending child care group settings located in a school, a pre-kindergarten program or an early intervention program operated by the district shall be immunized in accordance with the Advisory Committee on Immunization Practices (ACIP) standards.[6][11]

The Superintendent or designee shall:

1. Ensure that parents/guardians are informed prior to a student's admission to school, or a grade requiring additional immunizations, of the requirements for immunization, the requisite proof of immunization, exemption available for religious or medical reasons, and means by which such exemptions may be claimed.[1][5][6][7][9][12]

2. Designate school personnel to review student medical certificates in accordance with law and regulations to ensure compliance with full immunization requirements.[3][5]

3. Annually review state standards for immunization and direct the responsible district personnel accordingly.

The Superintendent or designee shall report immunization data electronically to the Department of Health by December 31 of each year. If the district is unable to complete the report electronically, the Superintendent or designee shall report the immunization data on the required form to the Department of Health by December 15.[13]

Communicable Diseases

The Board authorizes that students who have been diagnosed by a physician or are suspected of having a disease by the school nurse shall be excluded from school for the period indicated by regulations of the Department of Health for certain specified diseases and infectious conditions.[14][15][16]

The school nurse shall report the presence of suspected communicable diseases to the appropriate local health authority, as required by the Department of Health.[17][18][19]

The Superintendent or designee shall direct that health guidelines and universal precautions designed to minimize the transmission of communicable diseases be implemented in district schools.

Instruction regarding prevention of communicable and life-threatening diseases shall be provided by the schools in the educational program for all levels, in accordance with state regulations.[20]

Parents/Guardians shall be informed of and be provided opportunities during school hours to review all curriculum materials used in instruction relative to communicable and life-threatening diseases.[20][21][22]
Health Records

A comprehensive health record shall be maintained for each student enrolled in the district. The record shall include the results of required tests, measurements, screenings, regular and special examinations, and medical questionnaires. [23][24]

All health records shall be confidential, and their contents shall be divulged only when necessary for the health of the student or to a physician at the written request of the parent/guardian. [25]

NOTES:
List of required immunizations can be found at 28 PA Code Sec. 23.83--revised immunization requirements take effect for the 2017-2018 school year.

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Legal

1. 24 P.S. 1303a
2. 28 PA Code 23.81 et seq
3. 28 PA Code 23.82
4. 22 PA Code 11.20
5. 28 PA Code 23.85
6. 28 PA Code 23.83
7. 28 PA Code 23.84
8. Pol. 251
9. Pol. 200
10. Pol. 255
11. 28 PA Code 27.77
12. Pol. 201
13. 28 PA Code 23.86
14. 28 PA Code 27.71
15. 28 PA Code 27.72
16. Pol. 204
17. 28 PA Code 27.1
18. 28 PA Code 27.2
19. 28 PA Code 27.23
20. 22 PA Code 4.29
21. 22 PA Code 4.4
22. Pol. 105.1
23. 24 P.S. 1402
24. Pol. 209
25. 24 P.S. 1409
26. 24 P.S. 510.2
Pol. 105.2

Last Modified by Laureen Dowd on May 11, 2017
Purpose

The Board recognizes that an effective program of diabetes management in school is crucial to:

1. The immediate safety of students with diabetes.
2. The long-term health of students with diabetes.
3. Ensure that students with diabetes are ready to learn and participate fully in school activities.
4. Minimize the possibility that diabetes-related emergencies will disrupt classroom activities.

Authority

The Board adopts this policy in accordance with applicable state and federal laws and regulations, and Board policies, regarding the provision of student health services.[1][2][3][4][5][6][7][8][9]

Definitions

Diabetes Medical Management Plan (DMMP) means a document describing the medical orders or diabetes regimen developed and signed by the student’s health care practitioner and parent/guardian. [2]

Individualized Education Program (IEP) means the written educational statement for each student with a disability that is developed, reviewed and revised in accordance with federal and state laws and regulations. A student with a disability is a school-aged child within the jurisdiction of the district who has been evaluated and found to have one or more disabilities as defined by law, and who requires, because of such disabilities, special education and related services.[7]

Section 504 Service Agreement (Service Agreement) means an individualized plan for a qualified student with a disability which sets forth the specific related aids, services, or accommodations needed by the student, which shall be implemented in school, in transit to and from school, and in all programs and procedures, so that the student has equal access to the benefits of the school’s educational programs, nonacademic services, and extracurricular activities. A qualified student with a disability means a student who has a physical or mental disability which substantially limits or prohibits participation in or access to an aspect of the district’s educational programs, nonacademic services or extracurricular activities.[1]

Trained Diabetes Personnel means nonlicensed school employees who have successfully completed the required training.
Guidelines

Before a student can receive diabetes-related care and treatment in a school setting, the student's parent/guardian shall provide written authorization for such care and instructions from the student's health care practitioner. The written authorization may be submitted as part of a student's DMMP.[5]

Diabetes-related care shall be provided in a manner consistent with Board policy, district procedures and individualized student plans such as an IEP, Service Agreement or DMMP.[1][3][4][5][7][9]

In order to maintain a student's health and safety, each student's individualized plan shall address what information will be provided to school staff and other adults who have responsibility for the student in the school setting.[1][5][7][10][11]

Student health records shall be confidential and maintained in accordance with state and federal laws and regulations.[12][13][14]

Trained Diabetes Personnel

The school nurse, in consultation with the Superintendent or designee, may identify at least one (1) school employee, who is not the school nurse and who does not need to be a licensed health care practitioner, in each school building attended by a student with diabetes to perform diabetes care and treatment for students. The identified school employee has the right to decline this role.[4]

An identified school employee who has accepted this role shall complete the training developed by the state or training offered by a licensed health care practitioner with expertise in the care and treatment of diabetes, that includes at a minimum:[4]

1. An overview of all types of diabetes.


3. The symptoms and treatment for blood glucose levels outside of target ranges, as well as symptoms and treatment for hypoglycemia, hyperglycemia and other potential emergencies.

4. Techniques on administering glucagon and insulin.

The identified school employee shall complete such training on an annual basis.[4]

Upon successful completion of the required training, individual trained diabetes personnel may be designated in a student's Service Agreement or IEP to administer diabetes medications, use monitoring equipment and provide other diabetes care.[4]

If the diabetes-related care provided to a particular student by trained diabetes personnel will include administration of diabetes medication via injection or infusion, the Board shall require the following:[4]

1. The parent/guardian and the student's health care practitioner must provide written authorization for such administration; and

2. The trained diabetes personnel must receive annual training for such administration from a licensed health care practitioner with expertise in the care and treatment of diabetes.

Training of Other School Personnel

School employees, including classroom teachers, lunchroom staff, coaches and bus drivers, shall receive annual diabetes care training appropriate to their responsibilities for students with diabetes.
Student Possession and Use of Diabetes Medication and Monitoring Equipment

Prior to student possession or use of diabetes medication and monitoring equipment, the Board shall require the following:[3][15]

1. A written request from the parent/guardian that the school comply with the instructions of the student's health care practitioner. The request from the parent/guardian shall include a statement relieving the district and its employees of responsibility for the prescribed medication or monitoring equipment and acknowledging that the school is not responsible for ensuring that the medication is taken or the monitoring equipment is used.

2. A written statement from the student's health care practitioner that provides:
   a. Name of the drug.
   b. Prescribed dosage.
   c. Times when medication is to be taken.
   d. Times when monitoring equipment is to be used.
   e. Length of time medication and monitoring equipment is prescribed.
   f. Diagnosis or reason medication and monitoring equipment is needed.
   g. Potential serious reactions to medication that may occur.
   h. Emergency response.
      i. Whether the child is competent and able to self-administer the medication or monitoring equipment and to practice proper safety precautions.

3. A written acknowledgement from the school nurse that the student has demonstrated that s/he is capable of self-administration of the medication and use of the monitoring equipment.

4. A written acknowledgement from the student that s/he has received instruction from the student's health care practitioner on proper safety precautions for the handling and disposal of the medications and monitoring equipment, including acknowledgement that the student will not allow other students to have access to the medication and monitoring equipment and that s/he understands appropriate safeguards.

The written request for student possession and use of diabetes medication and monitoring equipment shall be reviewed annually, along with the required written statements from the parent/guardian and the student's health care practitioner. If there is a change in the student's prescribed care plan, level of self-management or school circumstances during the school year, the parent/guardian and the student's health care practitioner shall update the written statements.

Students shall be prohibited from sharing, giving, selling and using diabetes medication and monitoring equipment in any manner other than which it is prescribed during school hours, at any time while on school property, at any school-sponsored activity and during the time spent traveling to and from school and school-sponsored activities. Violations of this policy, provisions of a Service Agreement or IEP, or demonstration of unwillingness or inability to safeguard the medication and monitoring equipment may result in loss of privilege to self-carry the diabetes medication and monitoring equipment, and may result in disciplinary action in accordance with Board policy and applicable procedural safeguards.[1][3][10][16][17]
If the district prohibits a student from possessing and self-administering diabetes medication and operating monitoring equipment, or if a student is not capable of self-administering diabetes medication or operating monitoring equipment, the district shall ensure that the diabetes medication and monitoring equipment is appropriately stored in a readily accessible location in the student's building. The school nurse and other designated school employees shall be informed where the medication and monitoring equipment is stored and the means to access them.[3]

**Delegation of Responsibility**

The Superintendent or designee shall coordinate training for school employees. Such training may be included in the district’s Professional Education Plan.[4][18][19]

The Superintendent or designee shall annually distribute to all staff, students and parents/guardians this policy along with the Code of Student Conduct.[16][20]

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Legal

1. Pol. 103.1
2. 24 P.S. 1401
3. 24 P.S. 1414.1
4. 24 P.S. 1414.3
5. 24 P.S. 1414.4
6. 24 P.S. 1414.7
7. Pol. 113
8. Pol. 209
9. Pol. 209.1
10. Pol. 113.1
11. Pol. 810
12. 24 P.S. 1409
13. Pol. 216
14. Pol. 113.4
15. 22 PA Code 12.41
16. Pol. 218
17. Pol. 227
18. Pol. 100
19. Pol. 333
20. 22 PA Code 12.3
24 P.S. 510
Pol. 210

Last Modified by Laureen Dowd on May 11, 2017
Purpose

The School Board adopts this policy in order to maintain a safe and secure environment for students and employees.

Definitions

A **personally owned device (P.O.D.)** shall include all existing and emerging technology devices that can take photographs; record audio or video; input text; upload and download media; and transmit or receive messages or images. Examples of a personally owned device shall include, but is not limited to: MP3 players and iPods; iPads, Nooks, Kindle, and other tablet PCs; laptop and netbook computers; personal digital assistants (PDAs), cell phones and smart phones such as BlackBerry, iPhone, or Droid, as well as any device with similar capabilities.

**Students are not permitted to use personally owned devices (p.o.d.) during the school day unless directed by a teacher for educational purposes. If a p.o.d. is seen by a faculty member, the following will occur:**

1st Offense - Verbal warning
2nd Offense - P.O.D. will be taken and held in the main office. The student may pick it up at the end of the day.
3rd Offense - P.O.D. will be taken and held in the main office. A parent/guardian must come to the school to retrieve the P.O.D.

**Educational purposes** include classroom activities, career development, and communication with experts, homework, and limited high quality self-discovery activities. Students are expected to act responsibly and thoughtfully when using technology resources. Students bear the burden of responsibility to inquire with school administrators and/or teachers when they are unsure of the permissibility of a particular use of technology prior to engaging in the use.

**Inappropriate communication** includes, but is not limited to, the following: obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language or images typed, posted, or spoken by students; information that could cause damage to an individual or the school community or create the danger of disruption of the academic environment; personal attacks, including prejudicial or discriminatory attacks; harassment (persistently acting in a manner that distresses or annoys another person) or stalking of others; knowingly or recklessly posting false or defamatory information about a person or organization; and communication that promotes the destruction of property, including the
acquisition or creation of weapons or other destructive devices. If a student is told to stop sending communications, that student must cease the activity immediately.

Examples of an unacceptable device in this policy shall include, but is not limited to gaming devices or consoles, laser pointers, modems or routers, and televisions.[4]

Authority

Personally owned devices are permitted for use during the school day for educational purposes and/or in approved locations only.

The district shall not be liable for the loss, damage, misuse, theft of any personally owned device brought to school.[1][2][10]

The district reserves the right to monitor, inspect, copy, and review a personally owned device or file when administration has a reasonable suspicion that a violation has occurred.[4]

Guidelines

Students may not utilize any technology to harass, threaten, demean, humiliate, intimidate, embarrass, or annoy their classmates or others in their community. This is unacceptable student behavior known as cyberbullying and will not be tolerated. Any cyberbullying that is determined to disrupt the safety and/or well being of the school is subject to disciplinary action.[5]

All district students shall review this policy and associated technology guidelines before students utilize any school and/or personally owned devices. The district reserves the right to restrict student use of district owned technologies and personally owned devices on school property or at school-sponsored events.

Students must be aware of appropriateness of communications when using district or personally owned devices. Inappropriate communication is prohibited in any public messages, private messages, and material posted online by students.

The Board expressly prohibits use of personally owned devices in locker rooms, restrooms, and nurses offices.[1][2][12]

Students are not permitted to use any electronic device to record audio or video media or take pictures of any student or staff member without their permission. The distribution of any unauthorized media may result in discipline including, but not limited to suspension, criminal charges, and expulsion.[8][9]

Personally owned devices used in school are not permitted to connect to the Internet through a 3G, 4G, or other content service providers. Personally owned devices must access the internet via the district’s content filtered wireless network.[5]
Legal

1. 24 P.S. 510
2. 24 P.S. 1317.1
4. Pol. 815
5. Pol. 249
7. 22 PA Code 12.3
8. Pol. 218
9. Pol. 233
10. 24 P.S. 1302-A
11. 47 U.S.C. 254
12. 20 U.S.C. 6777
24 P.S. 1303.1-A

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Northgate School District

Book: Policy Manual
Section: 200 Pupils
Title: School Wellness
Number: 246 Vol I 2017
Status: Second and Final Reading
Adopted: September 15, 2008
Last Revised: August 18, 2014

Purpose

Northgate School District recognizes that student wellness and proper nutrition are related to students’ physical well-being, growth, development and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and promotion, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.

Authority

The Board adopts this policy based on the recommendations of the Wellness Committee and in accordance with federal and state laws and regulations.[1][2][3]

To ensure the health and well-being of all students, the Board establishes that the district shall provide to students:

1. A comprehensive nutrition program consistent with federal and state requirements.
2. Access at reasonable cost to foods and beverages that meet established nutrition guidelines.
3. Physical education courses and opportunities for developmentally appropriate physical activity during the school day.
4. Curriculum and programs for grades K-12 that are designed to educate students about proper nutrition and lifelong physical activity, in accordance with State Board of Education curriculum regulations and academic standards.

Delegation of Responsibility

The Superintendent or designee shall be responsible for the implementation and oversight of this policy to ensure each of the district’s schools, programs and curriculum is compliant with this policy, related policies and established guidelines.[2][3]

Each building principal or designee shall annually report to the Superintendent or designee regarding compliance in his/her school.[3]

Staff members responsible for programs related to school wellness shall report to the Superintendent or designee regarding the status of such programs.

https://www.boarddocs.com/pa/ngat/Board.nsf/Private?open&login#
The Superintendent or designee shall annually report to the Board on the district's compliance with law and policies related to school wellness. The report may include:

1. Evaluation of food services program.

2. Review of all foods and beverages sold in schools for compliance with established nutrition guidelines

The Superintendent or designee and the established Wellness Committee shall conduct an assessment at least once every three (3) years on the contents and implementation of this policy as part of a continuous improvement process to strengthen the policy and ensure implementation. This triennial assessment shall be made available to the public in an accessible and easily understood manner and include:[2][3]

1. The extent to which each district school is in compliance with law and policies related to school wellness.

2. The extent to which this policy compares to model wellness policies.

3. A description of the progress made by the district in attaining the goals of this policy.

At least once every three (3) years, the district shall update or modify this policy as needed, based on the results of the most recent triennial assessment and/or as district and community needs and priorities change; wellness goals are met; new health science, information and technologies emerge; and new federal or state guidance or standards are issued.[3]

The district shall annually inform and update the public, including parents/guardians, students, and others in the community, about the contents, updates and implementation of this policy via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods. This annual notification shall include information on how to access the School Wellness policy; information about the most recent triennial assessment; information on how to participate in the development, implementation and periodic review and update of the School Wellness policy; and a means of contacting Wellness Committee leadership.[2][3]

Guidelines

Recordkeeping

The district shall retain records documenting compliance with the requirements of the School Wellness policy, which shall include:[3][4]

1. The written School Wellness policy.

2. Documentation demonstrating that the district has informed the public, on an annual basis, about the contents of the School Wellness policy and any updates to the policy.

3. Documentation of efforts to review and update the School Wellness policy, including who is involved in the review and methods used by the district to inform the public of their ability to participate in the review.

4. Documentation demonstrating the most recent assessment on the implementation of the School Wellness policy and notification of the assessment results to the public.

Wellness Committee
The district shall establish a Wellness Committee comprised of, but not necessarily limited to, at least one (1) of each of the following: School Board member, district administrator, district food service representative, student, parent/guardian, school health professional, physical education teacher and member of the public. It shall be the goal that committee membership will include representatives from each school building and reflect the diversity of the community.[2]

The Wellness Committee shall serve as an advisory committee regarding student health issues and shall be responsible for developing, implementing and periodically reviewing and updating a School Wellness policy that complies with law to recommend to the Board for adoption.

The Wellness Committee shall review and consider evidence-based strategies and techniques in establishing goals for nutrition education and promotion, physical activity and other school based activities that promote student wellness as part of the policy development and revision process.[3]

Nutrition Education

Nutrition education will be provided within the sequential, comprehensive health education program in accordance with curriculum regulations and the academic standards for Health, Safety and Physical Education, and Family and Consumer Sciences.[6][7][8]

Nutrition Promotion

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs.

- District food service personnel shall review and implement research-based, behavioral economics techniques in the cafeteria to encourage consumption of more whole grains, fruits, vegetables and legumes, and to decrease plate waste.

Physical Activity

- District schools shall strive to provide opportunities for developmentally appropriate physical activity during the school day for all students.

- A physical and social environment that encourages safe and enjoyable activity for all students shall be maintained.

Physical Education

A sequential physical education program consistent with curriculum regulations and Health, Safety and Physical Education academic standards shall be developed and implemented. All district students must participate in physical education.[7][8][10]

- Quality physical education instruction that promotes lifelong physical activity and provides instruction in the skills and knowledge necessary for lifelong participation shall be provided.

- Physical education classes shall be the means through which all students learn, practice and are assessed on developmentally appropriate skills and knowledge necessary for lifelong, health-enhancing physical activity.

- A varied and comprehensive curriculum that promotes both team and individual activities and leads to students becoming and remaining physically active for a lifetime shall be provided in the physical education program.
- Students shall be moderately to vigorously active as much time as possible during a physical education class. Documented medical conditions and disabilities shall be accommodated during class.
- Safe and adequate equipment, facilities and resources shall be provided for physical education courses.
- Physical education shall be taught by certified health and physical education teachers.

Other School Based Activities

Drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods and throughout the school day.[11][12]

Nutrition professionals who meet hiring criteria established by the district and in compliance with federal regulations shall administer the school meals program. Professional development and continuing education shall be provided for district nutrition staff, as required by federal regulations.[9][13][14][15]

- District schools shall provide adequate space, as defined by the district, for eating and serving school meals.
- Students shall be provided a clean and safe meal environment.
- Students shall be provided adequate time to eat: ten (10) minutes sit down time for breakfast; twenty (20) minutes sit down time for lunch.
- District schools shall implement alternative service models to increase school breakfast participation where possible, such as breakfast served in the classroom, “grab & go breakfast” and breakfast after first period to reinforce the positive educational, behavioral and health impacts of a healthy breakfast.
- Meal periods shall be scheduled at appropriate hours, as required by federal regulations and as defined by the district.[11]
- Students shall have access to hand washing or sanitizing before meals and snacks.
- Access to the food service operation shall be limited to authorized staff.
- Nutrition content of school meals shall be available to students and parents/guardians.
- Students and parents/guardians may be involved in menu selections through various means, such as taste testing and surveys.

Nutrition Guidelines for All Foods/Beverages at School

All foods and beverages available in district schools during the school day shall be offered to students with consideration for promoting student health and reducing obesity.

Foods and beverages provided through the National School Lunch or School Breakfast Programs shall comply with established federal nutrition standards.[11][12][13][14]

Competitive Foods -

Competitive foods available for sale shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School). These standards shall apply in all locations and...
through all services where foods and beverages are sold to students, which may include, but are not limited to: a la carte options in cafeterias, vending machines, school stores, snack carts and fundraisers.[3][16][17]

Competitive foods are defined as foods and beverages offered or sold to students on school campus during the school day, which are not part of the reimbursable school breakfast or lunch.

For purposes of this policy, school campus means any area of property under the jurisdiction of the school that students may access during the school day.[3][16]

For purposes of this policy, school day means the period from midnight before school begins until thirty (30) minutes after the end of the official school day.[3][16]

The district may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements.[16]

Fundraiser Exemptions -

Fundraising activities held during the school day involving the sale of competitive foods shall be limited to foods that meet the Smart Snacks in School nutrition standards, unless an exemption is approved in accordance with applicable Board policy.[18]

The district may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year: up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. Exempt fundraisers are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards.[16]

Non-Sold Competitive Foods -

Non-sold competitive foods available to students, which may include but are not limited to foods and beverages offered as rewards and incentives, at classroom parties and celebrations, or as shared classroom snacks, shall meet or exceed the standards established by the district.

If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:

1. Rewards and Incentives:
   a. Foods and beverages shall not be used as a reward or incentive in district schools.

2. Classroom Parties and Celebrations:
   a. Classroom parties/celebrations with food/beverages shall be limited to no more than one (1) per month in each classroom.

3. Shared Classroom Snacks:
   Shared classroom snacks shall be allowed for special celebrations such as holiday parties.

The district shall provide a list of suggested nonfood ideas and healthy food and beverage alternatives to parents/guardians and staff, which may be posted via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods.

Marketing/Contracting -
Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy.[3][16]

Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law. **Existing contracts shall be reviewed and modified to the extent feasible to ensure compliance with established federal nutrition standards, including applicable marketing restrictions.**[19]

Management of Food Allergies in District Schools

The district shall establish Board policy to address food allergy management in district schools in order to:[20]

1. Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.

2. Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.

3. Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.

Safe Routes to School

- The district shall cooperate with local municipalities, public safety agency, police departments and community organizations to develop and maintain safe routes to school.

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1. 24 P.S. 1422.1
2. 42 U.S.C. 1758b
3. 7 CFR 210.31
4. 7 CFR 210.15
5. 24 P.S. 1422
6. 24 P.S. 1513
7. Pol. 102
8. Pol. 105
9. Pol. 808
10. 24 P.S. 1512.1
11. 7 CFR 210.10
12. 7 CFR 220.8
13. 42 U.S.C. 1751 et seq
14. 42 U.S.C. 1773
15. 7 CFR 210.30
16. 7 CFR 210.11
17. 7 CFR 220.12a
18. Pol. 229
19. 24 P.S. 504.1
20. Pol. 209.1
24 P.S. 1337.1
24 P.S. 1422.3
P.L. 111-296
7 CFR Part 210
7 CFR Part 220
Pol. 103
Pol. 103.1

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